Resource Mobilization for Student Training & Development or Extracurricular Activities

Application for Financial Aid out of the head
"Student Training, Development & Engagement"

School Name		**Date of Application**	
Faculty In-Charge		**Department**	
Mobile No		**E-Mail Id**	
Financial Year			

Choose Correct Sub Head:

Sl. No	Sub Head	Choose Any
A	Training & Development Cost (Attach Detail of Training, External Agency Approval to Conduct the training, Quotation or email approval of costing, Trainers Profile and his agreement on email for conducting the training etc. with List of students	
B	Cost incurring towards Co-curricular activities (Industrial Tour / Beyond Class Room Activity etc.)	
C	Cost incurring towards extracurricular activities	

Sub Head A, B or C Please State the Purpose:(Attach Separate Sheet, if required)

_____

_____

_____

Under Sub Head, Please State:

Date of the Event	
Venue	
Total Cost	
Payee Bank Details	**Name of the Bank:** **Type of the A/C:** **A/c Number:** **IFSC Code:** **Branch Name:**
I found above application is in order and recommend to Director and honorable Vice chancellor for approval. **Approved by Dean/HOD**	
Approved by Director	
Approved by Hon. VC	

(For the Use by the Accounts Branch out of Budget Student Training & Development)

The financial assistance for Rs. _____ (in words _____) has been sanction/paid vide Cheque No_____ or via Bank transfer vide UTR no._____ and / or in cash dated_____.

Audit **Sr. Asstt. (Accounts)** **Finance Officer**