ARKA JAIN University
Jharkhand

NAAC GRADE A
ACCREDITED UNIVERSITY

Minutes of the 15th Meeting of Governing Board

Held on 26.06.2025 | Time: 11:30 AM | Venue: Hall 4, AJU Campus

Members Present:

1. Dr. Chenraj RoyChand, Founder-Chairman JAIN Group of Institutions and Chancellor - Chairman
2. The Secretary to the Government, Department of Higher and Technical Education, Jharkhand, or his nominee
3. Mr. Rajesh Shukla, Vice – Chairman, Jharkhand State Bar Council & Member of Syndicate, Kolhan University
4. Prof. Uday Chandra, Ex- Dean – MIME, Bangalore, Director, Jain College of Engineering, Belgaum
5. Mr. Radheshyam Heda, COO, JAIN Group of Institutions, North Karnataka & Goa
6. Prof. (Dr.) Easwaran Iyer, Vice-Chancellor
7. Prof. (Dr.) S. S. Razi, Former Vice-Chancellor
8. Prof. (Dr.) Angad Tiwary, Pro-Vice Chancellor
9. Mrs. Richa Garg, Chief Finance & Account Officer
10. Dr. Amit Kumar Shrivastav, Registrar

The necessary action be taken accordingly by all concerned

A. K. Shrivastav

Registrar

Registrar
ARKA JAIN University
Jharkhand

Copy to:

1. Vice Chancellor
2. Pro Vice Chancellor
3. All Concerned
4. File

The Chairman welcomed all the members and special invitees to the 15th meeting of the Governing Body. He informed that this meeting has been called mainly to ratify the decisions taken in the 24th Board of Management meeting held on June 23, 2025, particularly focusing on the finalization of online education initiatives, research enhancement measures, and quality improvement in distance learning programs.

The Chairperson highlighted the University's continued commitment to strengthening online program delivery, supporting faculty research initiatives, and maintaining high academic standards in distance and online education modes.

Thereafter, the agenda items were taken up for discussion.

1.1 To confirm the minutes of the 14th meeting of the Governing Body held on 24th December 2024.

The Governing Body confirmed the minutes of the 14th meeting of the Governing Body held on 24th December after taking note that no objections were raised by the members on the minutes of the meeting.

1.2 To apprise the Governing Body about the Action Taken Report on the decisions made in its 14th meeting held on 24th December 2024.

The Governing Body was apprised by the member secretary about the Action Taken Report (ATR) on the decisions taken in its earlier meeting held on 24th December 2024. Members expressed satisfaction with the implementation status of the previous decisions

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1.3 To ratify the final Scheme of Study (SoS), Syllabus & e-Learning Materials for Online B. Com Program

The Governing Body ratified the final Scheme of Study (SoS), Syllabus, and e-Learning Materials for the Online B. Com Program as recommended by the Academic Council and Board of Management.

The materials had been thoroughly vetted and approved by:

- Board of Studies (Department of Commerce)
- Centre for Internal Quality Assurance (CIQA) on January 19, 2025
- Academic Council

The Governing Body instructed the concerned department to ensure uploading of these documents on the UGC-DEB portal as per regulatory requirements for distance education programs.

1.4 To ratify the Video Lectures for Online B. Com Program

The Governing Body ratified the video lectures developed for the Online B. Com Program. These lectures have been:

- Assessed for quality and curriculum alignment
- Evaluated against e-learning standards
- Scheduled for launch in the 2025 admission year

The Governing Body appreciated the efforts of faculty members in developing high-quality video content and recommended periodic updates to the lectures to maintain academic relevance and keep pace with evolving industry requirements.

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Registrar
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1.5 To ratify the First Orientation-cum-Induction Program for ODL and Online Learners

The Governing Body ratified the scheduling and successful execution of the first orientation-cum-induction program for newly admitted students of:

- ODL programs (BBA and MBA)
- Online MBA programs

The comprehensive program included:

- Academic coordinators and support staff orientation
- Live Q&A sessions with faculty
- Demonstrations on Learning Management System (LMS) usage
- Student support services overview

The Governing Body recommended that such orientation programs be made a mandatory part of the academic calendar for future batches to ensure smooth transition and better learning outcomes for distance and online learners.

1.6 To ratify Research Allowance for Faculty Members

The Governing Body ratified the list of faculty members eligible for research allowance for the period July to December 2024, as recommended by the Academic Council and Board of Management.

This initiative reflects the University's commitment to:

- Encouraging faculty research activities
- Supporting academic excellence
- Promoting scholarly publications

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The Chairperson encouraged faculty members to continue contributing to research and publish in peer-reviewed and indexed journals to enhance the University's academic reputation and research output.

1.7 To ratify the quality enhancement measures for Online and Distance Learning Programs

The Governing Body took note of and ratified the quality enhancement measures implemented for online and distance learning programs, including:

- **Quality Assessment Framework**: Implementation of systematic quality checks for all e-learning materials
- **Faculty Training Programs**: Ongoing professional development for online teaching methodologies
- **Student Support Systems**: Enhanced academic and technical support for ODL and online learners
- **Technology Infrastructure**: Continuous upgradation of LMS and online delivery platforms

1.8 To ratify the compliance measures for UGC-DEB requirements

The Governing Body ratified the compliance measures being implemented to meet UGC Distance Education Bureau (DEB) requirements, including:

- Timely submission of all required documents and reports
- Regular updating of program materials on UGC-DEB portal
- Maintenance of prescribed faculty-student ratios for distance programs
- Implementation of mandatory student support services

The Governing Body emphasized the importance of maintaining full compliance with regulatory requirements to ensure continued approval for distance and online programs.

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1.9 To ratify the academic quality assurance initiatives

The Governing Body ratified the academic quality assurance initiatives implemented by the Centre for Internal Quality Assurance (CIQA), including:

- **Regular Review Cycles**: Systematic review of all online and distance learning materials
- **Feedback Mechanisms**: Implementation of student and faculty feedback systems
- **Continuous Improvement**: Regular updates and enhancements based on feedback and best practices
- **External Validation**: Involvement of external experts in quality review processes

1.10 To ratify future planning for online and distance education expansion

The Governing Body noted and ratified the strategic planning initiatives for expanding online and distance education offerings, including:

- **Program Diversification**: Exploration of new programs in emerging fields
- **Technology Enhancement**: Investment in advanced e-learning technologies
- **Faculty Development**: Continuous capacity building for online pedagogy
- **Industry Partnerships**: Strengthening collaborations for practical learning experiences

The meeting concluded with all agenda items being ratified and approved. The Chairman commended the University's progress in online and distance

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education delivery and emphasized the importance of maintaining high academic standards while expanding access to quality education.

The Chairperson appreciated the dedicated efforts of faculty members, administrative staff, and the Centre for Distance and Online Education in successfully implementing and enhancing the University's distance learning initiatives

A. K. Shrivastav

Dr. Amit Kumar Shrivastav

Registrar & Member Secretary

Registrar
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