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ARKA JAIN University Jharkhand | NAAC GRADE A

# MINUTES OF THE TWENTY NINTH MEETING OF ACADEMIC COUNCIL

The Twenty Ninth Meeting of Academic Council was held on **March 09, 2024** at 11.30 AM at ARKA JAIN University in the Chairmanship of Hon'ble Vice-Chancellor, Prof. (Dr) Easwaran Iyer (Chairperson).

The following members were present in the meeting:

| Sl. No | Name and Designation | Designation |
|---|---|---|
| 1 | Prof. (Dr.) Easwaran Iyer, Vice-Chancellor | Chairperson |
| 2 | Prof. (Dr.) S. S. Razi, Former Vice-Chancellor | Member |
| 3 | Col. (Hony.) Dr. N. Sundararajan, Pro Chancellor, JAIN (Deemed-to-be-University), Bengaluru | External Member |
| 4 | Prof. (Dr.) Angad Tiwary, DSW | Member |
| 5 | Mrs. Richa Garg – CFO | Member |
| 6 | Dr. Pompi Das Sen Gupta, Asst. Dean, SCoM | Member |
| 7 | Dr. Urvashi Thakur, HoD- MBA | Member |
| 8 | Prof. (Dr.) Praveen Kumar Thakur - CoE | Member |
| 10 | Mrs. Ginu Anie Joseph, Principal, School of Nursing | Member |
| 11 | Dr. Sonia Riyat, Department of Research | Member |
| 12 | Prof. (Dr.) Jyotirmaya Sahoo, Dean, School of Health & Allied Science | Member |
| 13 | Dr. Ashwini Kumar, HoD, Department of Mechanical Engineering. | Member |
| 14 | Dr. RajKumari Ghosh, HoD, Department of English | Member |
| 15 | Dr. Rahul Amin, HoD, Department of Journalism and Communication | Member |
| 16 | Ms. Usha Kiran Barla, HoD, Department of Fashion Design | Member |
| 17 | Dr. Arvind Kumar Pandey, Director, Centre for Distance & Online Education | Member |
| 18 | Mr. Himanshu Sinha – Dean, Training & Placement | Member |
| 19 | Mr. Ashis Some – Librarian | Member |
| 20 | Dr. Amit Kumar – Associate Professor | Member |
| 21 | Mr. Kumar Abhishek – Head, Outreach Program | Member |
| 22 | Dr. Sweta Kumari – Assistant Professor | Member |
| 23 | Dr. Jasbir Dhanjal, Joint Registrar | Member |
| 24 | Dr. Amit Kumar Shrivastav, Registrar | Member Secretary |
| 25 | Mr. Rajesh Kumar Shukla, Syndicate Member, Kolhan University, Jharkhand | External Member |
| 26 | Prof. (Dr.) Danish Ali Khan, NIT Jamshedpur | External Member |

a. k. shrivastav

**Registrar**
**ARKA JAIN University**
**Jharkhand**

**PROCEEDINGS**

Before starting the deliberations on the agenda items, the Registrar & Member Secretary of the Academic Council welcomed all the members of the Academic Council and expressed conviction that the University will certainly be benefited by the valuable inputs of the learned members of the council related to all academic matters thus improving the academic functioning of the University.

The Registrar informed the Academic Council that this emergency meeting was called upon to discuss the various matters related to the Centre for Distance Learning & Online Education. The University is planning to go for the submission of approval process soon. Further, the Registrar updated the Council about **appointment of Dr. Arvind Kumar Pandey as Director, Centre for Distance & Online Education**.

The Members of the Academic Council congratulated Dr. Pandey on this professional milestone.

The Vice-Chancellor & Chairperson of the Academic Council also welcomed all the members and thanked them for sparing their valuable time to attend the twenty-ninth meeting of the Academic Council.

Thereafter, the agenda items were taken up for discussion.

**1.1 To confirm the minutes of the 28th meeting of the Academic Council held on February 28, 2024.**

The Academic Council confirmed the minutes of the 28th Academic Council meeting held on February 28, 2024 after taking note that no objections were raised by the members on the minutes of the meeting.

**1.2 To apprise the Academic Council about the Action Taken Report on the decisions made in its 28th meeting held on February 28, 2024**

The Academic Council was apprised by the member secretary about the Action Taken Report (ATR) on the decisions taken in its earlier meeting held on February 28, 2024.

**1.3 To approve the proposal of offering four programs through Open and Distance Learning (ODL) / Online Learning (OL) mode**

Resolved that the proposal brought forward by Director, Centre for Distance and Online Education to offer following programmes in Open and Distance Learning (ODL) and Online Learning (OL) mode with the due approval from the Distance Education Bureau of UGC in dual mode was considered and approved for the submission of Board of Management.

1. Master of Business Administration (MBA)
2. Master of Computer Applications (MCA)

a. k. Srivastav
Registrar
ARKA JAIN University
Jharkhand

3. Bachelor of Business Administration (BBA)
4. Bachelor of Computer Applications (BCA)

**Decision** – Resolved and approved and recommended for ratification by BoM.

**1.4 To approve the proposed intake of the programs to be introduced from the academic session 2024-25**

The Academic Council approved and recommended the proposed intake of the programs to be introduced from the academic session 2024-25. The details in this regard are given below:

| S. No | Proposed Program | Proposed Intake |
|---|---|---|
| 1 | MBA | 5,000 |
| 2 | MCA | 3,000 |
| 3 | BBA | 1,000 |
| 4 | BCA | 1,000 |

**Decision** – Resolved and approved and recommended for ratification by BoM

**1.5 To approve the Program Project Reports (PPRs) of the programmes offered through Open and Distance Learning mode and Online Learning mode**

Resolved that the Programme Project Report for the following programme to be offered in dual mode (ODL and/or OL) through the Centre for Distance and Online Education (CDOE) with the due approval of Distance Education Bureau DEB-UGC be approved and to be uploaded in the UGC, Distance Education Bureau Portal for the application of approval to conduct the following programmes in ODL and/or OL mode. The details of the programmes offered through Open and Distance Learning mode and/or Online Learning mode is as follows:

**For ODL & OL Mode:**

1. Master of Business Administration (MBA)
2. Bachelor of Business Administration (BBA)

**For OL Mode:**

1. Master of Computer Applications (MCA)
2. Bachelor of Computer Applications (BCA)

**The Program Project Reports (PPR) of the above programmes are recommended and approved**. The same may be placed in the Board of Management of University for ratification.

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**Decision** – Resolved and approved and recommended for ratification by BoM

**1.6 To request the respective Board of Studies to prepare the Schemes of Study (SoS), Syllabi, Self-Learning Materials (SLMs) and e-Learning Materials for the four programmes offered through Open and Distance Learning mode and Online Learning mode**

The Director of Centre for Distance and Online Education requested the respective Board of Studies (Department of Computer Science and Information Technology and Department of Management) to prepare the Schemes of Study (SoS), Syllabi, Self-Learning Materials (SLMs) and e-Learning Materials for the four programmes offered through Open and Distance Learning mode and Online Learning mode which is as follows:

**For ODL & OL Mode:**

3. Master of Business Administration (MBA)
4. Bachelor of Business Administration (BBA)

**For OL Mode:**

3. Master of Computer Applications (MCA)
4. Bachelor of Computer Applications (BCA)

**1.7 To approve the Minutes of BoS Meetings of various Schools/ Departments**

The Academic Council considered the detailed minutes of the Board of Studies of various Schools/ Departments as noted below:

**1. School of Engineering & IT**

**A. Department of Mechanical Engineering**

The Board of Studies meeting of the Department of Mechanical Engineering was held on February 29, 2024.

| Sl. No. | Details | Remarks |
|---|---|---|
| I. | The BoS proposed the introduction of the following program from the academic session 2024-25 in addition to the existing programs:<br><br>**Diploma in Mechatronics**<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | Scheme of Study as Annexure I |

a.v.shrivastav
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| | | |
|---|---|---|
| II. | The BoS proposed the discontinuation of the program M Tech in Thermal Engineering from the academic session 2024-25 due to lukewarm response in the session 2023-24<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | |
| III. | The BoS proposed the revised Scheme of Study of B Tech in Mechanical Engineering<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | Scheme of Study as Annexure II |
| IV. | The BoS proposed the revised Scheme of Study of Diploma in Mechanical Engineering<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | Scheme of Study as Annexure III |
| V. | The BoS proposed the revised Scheme of Study of M Tech in Manufacturing Engineering<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | Scheme of Study as Annexure IV |
| VI. | The BoS proposed the revised Scheme of Study of PhD in Mechanical Engineering<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | Scheme of Study as Annexure V |

The Department presented the Scheme of Study (SoS) and Syllabus for the new program as well as the revised Schemes of Study (SoS) and Syllabi for the existing programs as approved by the Board of Studies and Research & Development Cell of the University (for PhD in Mechanical Engineering program).

The Academic Council approved and recommended the above addition and deletion in programs on its end and sent the same for ratification by the Board of Management.

A. K. Srivastav
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ARKA JAIN University
Jharkhand

**B. Department of Electrical & Electronics Engineering**

The Board of Studies meeting of the Department of Electrical & Electronics Engineering was held on March 01, 2024.

| Sl. No. | Details | Remarks |
|---|---|---|
| I. | The BoS proposed the introduction of the following programs for the academic session 2024-25 in addition to the existing programs:<br><br>**a. M Tech in Electric Vehicle Technology**<br><br>**b. PhD in Electrical & Electronics Engineering**<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | Scheme of Study as Annexure VI<br><br>Scheme of Study as Annexure VII |
| II. | The BoS proposed the revised Scheme of Study of B Tech in Electrical & Electronics Engineering<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | Scheme of Study as Annexure VIII |
| III. | The BoS proposed the revised Scheme of Study of Diploma in Electrical & Electronics Engineering<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | Scheme of Study as Annexure IX |
| IV. | It was informed by the BoS that the Department has received approval, dated January 09, 2024; for a proposed project sent to Science and Engineering Research Board (SERB) as per the following details:<br>Title – Development of Real Time Energy Management System for Electrical Vehicle Aggregator by Considering Renewable Energy Uncertainties and False Data Injection Cyber-Attack in Microgrids<br>Funding under Teachers Associateship for Research Excellence (TARE).<br>File Number: TAR/2023/000214<br>Duration – Three Years<br>Investigator – Dr Aditya Prasad Padhy<br><br>The Department congratulated Dr Aditya Prasad Padhy for the approved project and wished him the best for its timely completion. | Approval as Annexure X |

The Department presented the Schemes of Study (SoS) and Syllabi for the new programs as approved by the Board of Studies and Research & Development Cell of the University (for PhD in Electrical & Electronics Engineering program).

A. K. Shrivastav
Registrar
ARKA JAIN University
Jharkhand

The Academic Council approved and recommended the above additions in programs on its end and sent the same for ratification by the Board of Management.

## 2. School of Health & Allied Science

**A. Department of Pharmacy**

The Board of Studies meeting of the Department of Pharmacy was held on March 06, 2024.

| Sl. No. | Details | Remarks |
|---|---|---|
| I. | The BoS proposed the introduction of the following program for the academic session 2024-25 in addition to the existing programs:<br><br>**PhD in Pharmacy**<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | Scheme of Study as Annexure XI |

The Department presented the Scheme of Study (SoS) and Syllabus for the new program as approved by the Board of Studies and Research & Development Cell of the University (for PhD in Pharmacy program).

The Academic Council approved and recommended the above addition in program on its end and sent the same for ratification by the Board of Management.

**B. Department of Biotechnology**

The Board of Studies meeting of the Department of Biotechnology was held on March 06, 2024.

| Sl. No. | Details | Remarks |
|---|---|---|
| I. | The BoS proposed the introduction of the following program for the academic session 2024-25 in addition to the existing program:<br><br>**PhD in Biotechnology**<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | Scheme of Study as Annexure XII |

The Department presented the Scheme of Study (SoS) and Syllabus for the new program as approved by the Board of Studies and Research & Development Cell of the University (for PhD in Biotechnology program).

The Academic Council approved and recommended the above addition in program on its end and sent the same for ratification by the Board of Management.

A.K. Srivastava
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## 3. School of Commerce & Management

**A. Department of Commerce**

The Board of Studies meeting of Department of Commerce was held on March 02, 2024.

| Sl. No. | Details | Remarks |
|---|---|---|
| I. | The BoS proposed the introduction of the following program for the academic session 2024-25 in addition to the existing program:<br><br>**B Com (Hons.) in Capital Market**<br><br>It was informed that the program is being offered **in association with Stock Market Institute, Bengaluru**<br><br>The Department presented the Scheme of Study (SoS) and Syllabus for the proposed new program as approved by the Board of Studies<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | Scheme of Study as Annexure XIII |
| **Sl. No.** | **Details** | **Remarks** |
| II. | The BoS proposed that the PhD program be offered separately in Management and Commerce domains from the session 2024 as against the combined domain of Commerce & Management in which the PhD was offered till 2023.<br><br>In this regard, the BoS proposed that **PhD be offered in Commerce domain by the Department from 2024** onwards and presented the Scheme of Study (SoS) for the program.<br><br>Decision – Resolved and approved and recommended for ratification by BoM | Scheme of Study as Annexure XIV |
| III. | The BoS proposed the revised Scheme of Study and Syllabus for the B Com Hons. program.<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | Scheme of Study as Annexure XV |

The Department presented the Schemes of Study (SoS) and Syllabus for the new program, revised SoS and Syllabus for the existing program as approved by the Board of Studies and Research & Development Cell of the University (for the program PhD in Commerce).

The Academic Council approved and recommended the above additions and modifications in programs on its end and sent the same for ratification by the Board of Management.

a. k. Shrivastav
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**4. School of Law**

The Board of Studies meeting of School of Law was held on March 04, 2024.

| Sl. No. | Details | Remarks |
|---|---|---|
| I. | The BoS proposed the **introduction of the program LLB (Hons.), subject to approval from the statutory body (BCI),** from the academic session 2024-25 in addition to the existing program.<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM | |

The Academic Council directed Office of the Registrar to apply for the necessary approval from the statutory body (BCI) as applicable for the introduction of the proposed new program.

**5. School of Nursing**

The Board of Studies meeting of School of Law was held on March 04, 2024.

| Sl. No. | Details | Remarks |
|---|---|---|
| I. | The BoS proposed the **discontinuation of GNM program** from the session 2024-25 due to lukewarm response for the program during session 2023-24.<br><br>**Decision** – Resolved and approved and recommended for ratification by BoM. | |

**1.8 Approval of statutory body for ensuring Same Entry Level Qualifications, Same Curriculum, Same Teaching-Learning Scheme, Same Pattern of Question Papers for End Semester Examination or Term End Examination, Same Pass or Fail Criteria for the Programmes MBA/ BBA/MCA/BCA offered in ODL/OL Mode**

Resolved that the proposal brought forward by Director - Centre for Distance and Online Education for ensuring Same Entry Level Qualifications, Same Curriculum, Same Teaching- Learning Scheme, Same Pattern of Question Papers for End Semester Examination or Term End Examination, Same Pass or Fail Criteria for the ODL/OL Programmes such as MBA, BBA,MCA and BCA with the due approval from the Distance Education Bureau of UGC-in dual mode was considered and approved for the submission of Board of Management

**Decision** – Resolved and approved and recommended for ratification by BoM

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Jharkhand

**1.9 To apprise the Academic Council about the various activities/ events/ programmes organized by the different Schools and Departments**

The Academic Council was apprised about the various activities/ events/ programmes organized by the different Schools and Departments during the past months. The Council noted the same and appreciated the efforts put up by the different Schools and Departments.

**1.10 Any Other Item**

**To discuss about conducting Academic Audit to be held for the academic session 2023-24**

The Academic Council discussed about conducting academic audit for the academic session 2023-24, and instructed the IQA Cell to start the process related to conducting the audit within few days so that the exercise can be carried out in a timely fashion.

Schools and Departments were asked to make necessary preparations in this regard.

The Meeting ended with a vote of thanks to the Chair.

A. K. Shrivastav

**Dr. Amit Kumar Shrivastav**
Registrar & Member-Secretary

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# CONFIRMATION OF MINUTES OF MEETING OF THE 29TH ACADEMIC COUNCIL HELD ON 09.03.2024 HELD AT AJU CAMPUS, GAMHARIA

| Sl. No | Name | Signature |
|---|---|---|
| 1 | Prof. (Dr.) Easwaran Iyer | |
| 2 | Prof. (Dr.) S. S. Razi | |
| 3 | Col. (Hony.) Dr. N. Sundararajan | |
| 4 | Prof. (Dr.) Angad Tiwary | |
| 5 | Mrs. Richa Garg | |
| 6 | Dr. Pompi Das Sen Gupta | |
| 7 | Dr. Urvashi Thakur | |
| 8 | Prof. (Dr.) Praveen Kumar Thakur | |
| 10 | Mrs. Ginu Anie Joseph | |
| 11 | Dr. Sonia Riyat | |
| 12 | Prof. (Dr.) Jyotirmaya Sahoo | |
| 13 | Dr. Ashwini Kumar | |
| 14 | Dr. RajKumari Ghosh | |
| 15 | Dr. Rahul Amin | |
| 16 | Ms. Usha Kiran Barla | |
| 17 | Dr. Arvind Kumar Pandey | |
| 18 | Mr. Himanshu Sinha | |
| 19 | Mr. Ashis Some | |
| 20 | Dr. Amit Kumar | |
| 21 | Mr. Kumar Abhishek | |
| 22 | Dr. Sweta Kumari | |
| 23 | Dr. Jasbir Dhanjal | |
| 24 | Dr. Amit Kumar Shrivastav | |
| 25 | Mr. Rajesh Kumar Shukla | |
| 26 | Prof. (Dr.) Danish Ali Khan | |