ARKA JAIN University
Jharkhand

NAAC GRADE A

MINUTES OF THE THIRTIETH MEETING OF ACADEMIC COUNCIL

The Thirtieth Meeting of Academic Council was held on **May 02, 2024** at 11.30 AM at ARKA JAIN University in the Chairmanship of Hon'ble Vice-Chancellor, Prof. (Dr) Easwaran Iyer (Chairperson).

The following members were present in the meeting:

Sl. No	Name and Designation	Designation
1	Prof. (Dr.) Easwaran Iyer, Vice-Chancellor	Chairman
2	Prof. (Dr.) S. S. Razi, Chairperson, Former Vice-Chancellor	Member
3	Col. (Hony.) Dr. N. Sundararajan, Pro Chancellor, JAIN (Deemed-to-be-University), Bengaluru	External Member
4	Prof. (Dr.) Angad Tiwary, DSW	Member
5	Mrs. Richa Garg – CFO	Member
6	Dr. Pompi Das Sen Gupta, Asst. Dean, SCoM	Member
7	Dr. Urvashi Thakur, HoD- MBA	Member
8	Prof. (Dr.) Praveen Kumar Thakur - CoE	Member
10	Mrs. Ginu Anie Joseph, Principal, School of Nursing	Member
11	Dr. Sonia Riyat, Department of Research	Member
12	Prof. (Dr.) Jyotirmaya Sahoo, Dean, School of Health & Allied Science	Member
13	Dr. Ashwini Kumar, HoD, Department of Mechanical Engineering	Member
14	Dr. RajKumari Ghosh, HoD, Department of English	Member
15	Dr. Rahul Amin, HoD, Department of Journalism and Communication	Member
16	Ms. Usha Kiran Barla, HoD, Department of Fashion Design	Member
17	Dr. Arvind Kumar Pandey, Director, Centre for Distance & Online Education	Member
18	Mr. Himanshu Sinha – Dean, Training & Placement	Member
19	Mr. Ashis Some – Librarian	Member
20	Dr. Amit Kumar – Associate Professor	Member
21	Mr. Kumar Abhishek – Head, Outreach Program	Member
22	Dr. Sweta Kumari – Assistant Professor	Member
23	Dr. Jasbir Dhanjal, Joint Registrar	Member
24	Dr. Amit Kumar Shrivastav, Registrar	Member Secretary
25	Mr. Rajesh Kumar Shukla, Syndicate Member, Kolhan University, Jharkhand	External Member
26	Prof. (Dr.) Danish Ali Khan, NIT Jamshedpur	External Member

A. K. Srivastav
Registrar
ARKA JAIN University
Jharkhand

PROCEEDINGS

Before starting the deliberations on the agenda items, the Registrar & Member Secretary of the Academic Council welcomed all the members of the Academic Council and expressed conviction that the University will certainly be benefited by the valuable inputs of the learned members of the council related to all academic matters thus improving the academic functioning of the University.

The Vice-Chancellor & Chairperson of the Academic Council also welcomed all the members and thanked them for sparing their valuable time to attend the thirtieth meeting of the Academic Council.

Thereafter, the agenda items were taken up for discussion.

1.1 To confirm the minutes of the 29th meeting of the Academic Council held on March 09, 2024.

The Academic Council confirmed the minutes of the 29th Academic Council meeting held on March 09, 2024 after taking note that no objections were raised by the members on the minutes of the meeting.

1.2 To apprise the Academic Council about the Action Taken Report on the decisions made in its 29th meeting held on March 09, 2024.

The Academic Council was apprised by the member secretary about the Action Taken Report (ATR) on the decisions taken in its earlier meeting held on March 09, 2024.

1.3 To consider and recommend the Schemes of Study (SoS) and Syllabi of the four Open & Distance Learning Programs and Online Programs to be offered from the Academic Session 2024-25

The Academic Council considered, approved and recommended the proposed Schemes of Study (SoS) and Syllabi of the two Open & Distance Learning Programs and four Online Learning Programs as prepared by the respective departments, that is, Department of Computer Science & Information Technology and Department of Management; to be offered from the Academic Session 2024-25.

The details of the programmes offered through Open and Distance Learning mode and/or Online Learning mode is as follows:

For ODL & OL Mode:

1. Master of Business Administration (MBA)
2. Bachelor of Business Administration (BBA)

Registrar
ARKA JAIN University
Jharkhand

For OL Mode:

1. Master of Computer Applications (MCA)
2. Bachelor of Computer Applications (BCA)

The Director- CDOE presented the same. It was brought to the notice of the Council that the Schemes of Study (SoS) and Syllabi have been approved by the Board of Studies of the respective Departments.

Decision – Resolved and approved and recommended for ratification by BoM.

1.4 To approve the Self-Learning Materials (SLMs) of the programmes (MBA and, BBA) offered through Open and Distance Learning mode

Director, CDOE updated the members that for the ODL program respective faculties have prepare the self-leaning materials. He updated the council that SLM for the 1st two semester of PG program i.e. MBA & MCA and for four semester for the UG program i.e. BBA & BCA is fully ready.

Council members appreciated the efforts of the faculty members in preparing the SLMs.

Resolved that report on Self-Learning Materials (SLMs) for Master of Business Administration (MBA), Master of Computer Applications (MCA), Bachelor of Business Administration (BBA), Bachelor of Computer Applications (BCA) programmes recommended by the Board of Studies held on 18.03.2024(MCA & BCA), and 21.03.2024 (for MBA & BBA) approved for implementation and to upload in the UGC, Distance Education Bureau portal.

The report is considered, approved, and recommended for the admission to the Board of Management for the ratification.

Decision – Resolved and approved the SLMs as presented by Director, CDOE

1.5 To approve the E-Learning Materials of the programmes (MBA, MCA, BBA and BCA) offered through Open and Distance Learning (ODL) / Online Learning (OL) Mode

Resolved that the Report on the E-Learning Materials for Master of Business Administration (MBA), Master of Computer Application (MCA) Bachelor of Business Administration (BBA) and Bachelor of Computer Application (BCA) programmes recommended by the respective Board of Studies held on 18.03.2024 (MCA & BCA) and 21.03.2024 (for MBA & BBA) and approved for implementation and to upload in the UGC, Distance Education Bureau portal.

a.k.srivastava
Registrar
ARKA JAIN University
Jharkhand

The report is considered, approved, and recommended for the admission to the Board of Management.

Decision – Resolved and approved and recommended for ratification by BoM

1.6 To ensure minimum 70% weightage to end semester examination for the Programmes MBA/ BBA in ODL mode and for all four programs offered in OL Mode

Resolved that the proposal brought forward by Director - Centre for Distance and Online Education for ensuring a minimum of 70% weightage will be assigned to the End Semester Examination, for the Programmes MBA/BBA, offered in ODL Mode; and all the four proposed programs in OL mode, was considered and approved. The Director also update the members that the same examination pattern is being followed in the regular mode of examination.

Decision – Resolved and approved and recommended for ratification by BoM

1.7 To approve the Minutes of BoS Meetings of various Schools/ Departments

The Academic Council considered the detailed minutes of the Board of Studies of various Schools/ Departments as noted below.

1. School of Engineering & IT

A. Department of Computer Science & IT The Board of Studies meeting of the Department of Computer Science & IT was held on March 18, 2024.		
Sl. No.	**Details**	**Remarks**
I.	The BoS proposed that the specialization of Multimedia be added to the BCA program for the academic session 2024-25. **Decision** – Resolved and approved and recommended for ratification by BoM	Scheme of Study as Annexure I
II.	The BoS proposed the revised Scheme of Study and Syllabus of the BCA program. **Decision** – Resolved and approved and recommended for ratification by BoM	Scheme of Study as Annexure I
Sl. No.	**Details**	**Remarks**
III.	The BoS proposed the discontinuation of the specialization Artificial Intelligence in BCA program from the academic session 2024-25 as a new program BCA in Artificial Intelligence and Deep Learning is being introduced in association with IBM for the academic session 2024-25	

Registrar
ARKA JAIN University
Jharkhand

	Decision – Resolved and approved and recommended for ratification by BoM	
IV.	The BoS proposed the introduction of the following programs from the academic session 2024-25 in addition to the existing programs: **a. BCA in Cyber Security** It was informed that the program is being offered **in association with Cyber Dojo** **b. BCA in Artificial Intelligence and Deep Learning** It was informed that the program is being offered **in association with IBM** **c. B Tech in Artificial Intelligence and Machine Learning** The Department presented the Schemes of Study (SoS) and Syllabi for the proposed new programs as approved by the Board of Studies **Decision** – Resolved and approved and recommended for ratification by BoM	Scheme of Study as Annexure II Scheme of Study as Annexure III Scheme of Study as Annexure IV
V.	The BoS proposed offering of the program MCA as **MCA in Artificial Intelligence and Deep Learning** It was informed that the program is being offered **in association with IBM** The Department presented the Scheme of Study (SoS) and Syllabus of the proposed revised program as approved by the Board of Studies **Decision** – Resolved and approved and recommended for ratification by BoM	Scheme of Study as Annexure V
VI.	The BoS proposed the revised Scheme of Study and Syllabus of B Tech in Computer Science and Engineering **Decision** – Resolved and approved and recommended for ratification by BoM	Scheme of Study as Annexure VI
Sl. No.	**Details**	**Remarks**
VII.	The BoS proposed the revised Scheme of Study and Syllabus of B Tech in Artificial Intelligence and Data Science	Scheme of Study as Annexure VII

A.K. Shrivastava
Registrar
ARKA JAIN University
Jharkhand

	Decision – Resolved and approved and recommended for ratification by BoM	
VIII.	The BoS proposed the revised Scheme of Study and Syllabus of Diploma in Computer Science and Engineering **Decision** – Resolved and approved and recommended for ratification by BoM	Scheme of Study as Annexure VIII

The Department presented the Schemes of Study (SoS) and Syllabi of the new programs, revised SoS and Syllabi for the existing program and for the renewed program as approved by the Board of Studies

The Academic Council approved and recommended the above additions and deletions in programs on its end and sent the same for ratification by the Board of Management.

2. School of Commerce & Management

A. Department of Management The Board of Studies meeting of Department of Management was held on March 21, 2024.		
Sl. No.	**Details**	**Remarks**
I.	The BoS proposed that the specializations Supply Chain Management and International Business be added to the BBA program for the academic session 2024-25. **Decision** – Resolved and approved and recommended for ratification by BoM	Scheme of Study as Annexure IX
II.	The BoS proposed the discontinuation of the Business Analytics course which was offered in BBA (in association with KPMG) for the session 2024-25 **Decision** – Resolved and approved and recommended for ratification by BoM	
III.	The BoS proposed the revised Scheme of Study and Syllabus of the BBA program **Decision** – Resolved and approved and recommended for ratification by BoM	Scheme of Study as Annexure IX
Sl. No.	**Details**	**Remarks**
IV.	The BoS proposed the introduction of the following program from the academic session 2024-25 in addition to the existing programs: **a. BBA in Digital Marketing**	Scheme of Study as Annexure X

A. K. Srivastava
Registrar
ARKA JAIN University
Jharkhand

	It was informed that the program is being offered **in association with ISDC** **b. BBA in Capital Market** It was informed that the program is being offered **in association with SMI** The Department presented the Schemes of Study (SoS) and Syllabi for the proposed new programs as approved by the Board of Studies **Decision** – Resolved and approved and recommended for ratification by BoM	Scheme of Study as Annexure XI
V.	The BoS proposed the introduction of **Value added courses to be offered in association with NISM,** **Global Digital Certification through IBM in Business Analytics and** **Digital Marketing Course through ISDC** for the MBA program. **Decision** – Resolved and approved and recommended for ratification by BoM	
VI.	The BoS proposed the revised Scheme of Study and Syllabus of the MBA program. **Decision** – Resolved and approved and recommended for ratification by BoM	Scheme of Study as Annexure XII
VII.	The BoS proposed that the PhD program be offered separately in Management and Commerce domains from the session 2024 as against the combined domain of Commerce & Management in which the PhD was offered till 2023. In this regard, the BoS proposed that **PhD be offered in Management domain by the Department from 2024** onwards and presented the Scheme of Study (SoS) for the program. Decision – Resolved and approved and recommended for ratification by BoM	Scheme of Study as Annexure XIII

The Department presented the Schemes of Study (SoS) and Syllabi for the new programs, revised SoS and Syllabi for the existing program as approved by the Board

a.r.srinivasan
Registrar
ARKA JAIN University
Jharkhand

of Studies and Research & Development Cell of the University (for the program PhD in Management).

The Academic Council approved and recommended the above additions and modifications in programs on its end and sent the same for ratification by the Board of Management.

1.8 To approve the University Academic Calendar for the session 2024-25 and review of adherence to Academic Calendar for the session 2023-24 by the Various Schools/ Departments

The Academic Council approved the University Academic Calendar for the session 2024-25 (Annexure XIV) as presented by IQA Cell and Office of the Registrar.

The Academic Council reviewed the adherence to the academic calendar for the session 2023-24 by the various Schools and Departments till date and asked them to ensure that the various provisions related to the academic calendar be completed before the present academic session comes to an end on June 30, 2024.

Additionally, the Council instructed the Schools and Departments to start working on the academic calendar for the session 2024-25, which is to be prepared on similar line as that for the session 2023-24, keeping the University Academic Calendar 2024-25 into consideration.

Decision – Resolved and approved and recommended for ratification by BoM

1.9 To create Office of International Students and to consider & recommend seats for international students in the various programs as per the guidelines of UGC

The Academic Council directed Office of the Registrar to follow the due process with regard to creation of the "**Office of International Students**" which would take care of international admissions. A dedicated section on the university website should be created for the same. The publicity of such seats should be done on a regular basis through print and digital media so as to create awareness regarding the same.

The Academic Council recommended and approved seats for international students in the various programs of the University as per the proposal of Office of the Registrar in-line with the guidelines issued by UGC in this regard vide its letter F.No.1-2/2023 (IC) dated April 26, 2024 (Annexure XV).

In this regard, the Council directed Office of the Registrar to create up to 25% supernumerary seats for international students over and above the sanctioned strength for UG and PG programs.

Registrar
ARKA JAIN University
Jharkhand

Further, the Council directed Office of the Registrar to ensure that the such seats should be judiciously distributed across the various Schools and Departments commensurate with their respective strengths.

Decision – Resolved and approved and recommended for ratification by BoM

1.10 To consider & recommend the programmes to be offered to international students for 2024.

The Academic Council was apprised by Office of the Registrar that the following programs are being offered to international students for 2024:

At Undergraduate Level

1. Bachelor of Business Administration
2. Bachelor of Business Administration (Capital Market) in association with Stock Market Institute, Bengaluru
3. Bachelor of Business Administration (Digital Marketing) in association with ISDC
4. Bachelor of Commerce (Honours)
5. Bachelor of Commerce (Honours) (Capital Market) in association with Stock Market Institute, Bengaluru
6. Bachelor of Computer Application
7. Bachelor of Computer Application (Artificial Intelligence & Deep Learning) in association with IBM
8. Bachelor of Computer Application (Cyber Security) in association with Cyber Dojo
9. Bachelor of Arts Hons (English)
10. Bachelor of Arts Hons (Fashion Design)
11. Bachelor of Arts Hons (Journalism & Mass Communication)
12. Bachelor of Optometry
13. Bachelor of Pharmacy
14. Bachelor of Science in Biotechnology
15. Bachelor of Business Administration and Bachelor of Legislative Law Hons.
16. Bachelor of Technology in Mechanical Engineering
17. Bachelor of Technology in Electrical and Electronics Engineering
18. Bachelor of Technology in Computer Science and Engineering
19. Bachelor of Technology in Artificial Intelligence and Machine Learning
20. Bachelor of Technology in Artificial Intelligence and Data Science (in association with IBM)

At Diploma Level

21. Diploma in Pharmacy
22. Diploma in Mechanical Engineering
23. Diploma in Electrical and Electronics Engineering
24. Diploma in Computer Science and Engineering
25. Diploma in Mechatronics

a.k. Shrivastav
Registrar
ARKA JAIN University
Jharkhand

At Postgraduate Level

26. Master of Technology in Computer Science and Engineering
27. Master of Technology in Manufacturing Engineering
28. Master of Technology in Electric Vehicle Technology
29. Master of Business Administration
30. Master of Computer Application (Artificial Intelligence & Deep Learning) in association with IBM

At Doctoral Level
31. Ph.D.

Decision – Resolved and approved and recommended for ratification by BoM.

1.11 To apprise the Academic Council about the fee structure to be charged from international students (in applicable programs) for 2024 and to recommend the same to the Board of Management for ratification

The Admission Committee recommended the fees structure, as applicable for the various programmes being offered to the international students, by Office of the Registrar for 2024 admissions, to the Fees Fixation Committee which further recommended it to the Academic Council.

The Academic Council approved and recommended the applicable fees structure and recommended it to the Board of Management for ratification.

Decision – Resolved and approved and recommended for ratification by BoM

1.12 To apprise the Academic Council about the International/national affairs/ Collaboration / MoUs signed with various foreign and Indian HEIs and corporate entities during the ongoing academic session.

The Academic Council was apprised about the International/national affairs/ Collaboration / MoUs signed with various foreign and Indian HEIs and corporate entities during the ongoing academic session. The Academic Council appreciated the efforts put up by the respective School/ Department for facilitating such academic activities

1.13 To apprise the Academic Council about the details of research output in terms of research papers, patents, books, book chapters, etc. during the ongoing academic session.

a.10.Shrivastava
Registrar
ARKA JAIN University
Jharkhand

The Academic Council was apprised about the details of research output in terms of research papers, patents, books, book chapters, etc. as carried out during the ongoing academic session. The Council noted the same and directed that all sincere efforts be made, by all schools/ departments to enhance the number of research papers with high impact factor, Scopus/ Web of Science/ SCI/ SSCI Indexed Publications, Books and other International Publications with well-known publishers.

1.14 To apprise the Academic Council about the sponsored Research and Consultancy Projects during the ongoing academic session.

The Academic Council was apprised about the sponsored Research and Consultancy Projects during the ongoing academic session. The Council took note of the same and directed that all Schools and Departments should make sincere efforts towards ensuring that the numbers in these regard go up in the current year.

1.15 To apprise the Academic Council about the various activities/ events/ programmes organized by the different Schools and Departments

The Academic Council was apprised about the various activities/ events/ programmes organized by the different Schools and Departments during the past months. The Council noted the same and appreciated the efforts put up by the different Schools and Departments.

1.16 To consider & recommend the establishment of Centre for Capacity Building and Human Resource Development

The Academic Council was apprised about the establishment of Centre for Capacity Building and Human Resource Development at the University. The council was informed that the proposed Centre aims to create a supportive environment for continuous learning and professional advancement thus enhancing the skills and capabilities of students, faculty, staff members, and external stakeholders.

The Academic Council was pleased to note the above and approved & recommended the establishment of Centre for Capacity Building and Human Resource Development at the University.

Decision – Resolved and approved and recommended for ratification by BoM

Registrar
ARKA JAIN University
Jharkhand

1.17 Any Other Item

To apprise the Academic Council about the upcoming academic audit for the academic session 2023-24

The Academic Council was informed that the academic audit for the academic session 2023-24 is going to start from May 02, 2024.

It was informed to the Council that different Audit Teams have been formed for this purpose which would be carrying out the academic audit in the various Schools and Departments by interacting with the faculty members on a one-to-one basis. The Council took note of the same and appreciated the efforts of IQAC and the auditors for the upcoming audit.

The Meeting ended with a vote of thanks to the Chair.

A.K. Shrivastav

Dr. Amit Kumar Shrivastav

Registrar & Member-Secretary

Registrar
ARKA JAIN University
Jharkhand

CONFIRMATION OF MINUTES OF MEETING OF THE 30TH ACADEMIC COUNCIL HELD ON 02.05.2024 HELD AT AJU CAMPUS, GAMHARIA

Sl. No	Name	Signature
1	Prof. (Dr.) Easwaran Iyer	
2	Prof. (Dr.) S. S. Razi	
3	Col. (Hony.) Dr. N. Sundararajan	
4	Prof. (Dr.) Angad Tiwary	
5	Mrs. Richa Garg	
6	Dr. Pompi Das Sen Gupta	
7	Dr. Urvashi Thakur	
8	Prof. (Dr.) Praveen Kumar Thakur	
10	Mrs. Ginu Anie Joseph	
11	Dr. Sonia Riyat	
12	Prof. (Dr.) Jyotirmaya Sahoo	
13	Dr. Ashwini Kumar	
14	Dr. RajKumari Ghosh	
15	Dr. Rahul Amin	
16	Ms. Usha Kiran Barla	
17	Dr. Arvind Kumar Pandey	
18	Mr. Himanshu Sinha	
19	Mr. Ashis Some	
20	Dr. Amit Kumar	
21	Mr. Kumar Abhishek	
22	Dr. Sweta Kumari	
23	Dr. Jasbir Dhanjal	
24	Dr. Amit Kumar Shrivastav	
25	Mr. Rajesh Kumar Shukla	
26	Prof. (Dr.) Danish Ali Khan	

